



EXTRAORDINARY MEETING OF COUNCIL

Held on

Wednesday, 9 October 2024
4:00 PM

at

Armidale Council Chambers

PRESENT: Councillor Sam Coupland, Councillor Kay Endres, Councillor Paul Gaddes, Councillor Eli Imad, Councillor Susan McMichael, Councillor Todd Redwood, Councillor Dorothy Robinson, Councillor Rob Taber and Councillor Bradley Widders.

IN ATTENDANCE: Mr James Roncon (General Manager), Ms Annie Harris (Executive Manager People and Culture), Mr Darren Schaefer (Chief Officer Corporate and Community), Mr Daniel Boyce (Chief Officer Planning and Activation), Mr Alex Manners (Chief Officer Assets and Services), Ms Ann Newsome (Chief Financial Officer), Mr Steve Williams (Manager Governance) and Ms Melissa Hout (Executive Officer).

MINUTES

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NIL.

1. CIVIC AFFIRMATION AND ACKNOWLEDGEMENT OF COUNTRY

Cr Kay Endres delivered the Civic Affirmation.

Cr Bradley Widders delivered the Acknowledgement of Country.

2. STATEMENT IN RELATION TO LIVE STREAMING OF COUNCIL MEETINGS

The General Manager delivered the statement.

3. APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS

Nil.

4. DISCLOSURES OF INTEREST

Nil.

5. MAYORAL MINUTE

Nil.

6. REPORTS - GENERAL MANAGER'S OFFICE

6.1 Ordinary Council Meeting Cycle for 2024/2025 Financial Year and the 2024 Christmas Closure

Ref: AINT/2024/51176 (ARC16/0001-9)

168/24

RESOLVED

- a. That the Council shutdown period for the Administration Centres and Depots be from close of business Friday 20 December 2024 and reopening Monday 6 January 2025.
- b. That Council advertise the shutdown period for the Administration Centres and Depots and that this advertisement also includes the operating hours for all other facilities during this period.
- c. That the Ordinary Council Meeting cycle for the remainder of the 2024/2025 financial year be scheduled for the fourth Wednesday of each month as follows:
 - Wednesday 23 October 2024
 - Wednesday 27 November 2024
 - Wednesday 18 December 2024
 - Wednesday 26 February 2025
 - Wednesday 26 March 2025
 - Wednesday 23 April 2025
 - Wednesday 28 May 2025
 - Wednesday 25 June 2025
- d. That the time for the Ordinary Council meetings to commence is 4pm.

Moved Cr Widders

Seconded Cr Robinson

The Motion on being put to the vote was CARRIED unanimously.

6.2 LGNSW Annual Conference 2024

Ref: AINT/2024/19742 (ARC16/0001-9)

169/24

RESOLVED

- a) That in addition to the Mayor, Deputy Mayor and General Manager any councillor may attend the Local Government NSW Annual Conference, to be held at Tamworth Regional Entertainment and Conference Centre from Sunday 17 November to Tuesday 19 November 2024.
- b) Councillors note that accommodation may be a limiting factor so additional councillors may need to attend as 'day delegates'.
- c) Councillors wishing to attend the conference must notify the Executive Office of their intention by COB Friday 11 October 2024.
- d) The third voting delegate will be determined by the Councillors.

Moved Cr Robinson

Seconded Cr McMichael

The Motion on being put to the vote was CARRIED unanimously.

SUPPLEMENTARY MOTION

The Mayor called for nominations for a third voting delegate to attend the Local Government NSW Annual Conference. Nominations were received from Crs Imad, McMichael and Robinson.

RESOLVED

That Cr McMichael with six votes be confirmed as Council's additional voting delegate.

7. REPORTS - FINANCE

Nil.

8. REPORTS - PLANNING AND ACTIVATION

Nil.

9. REPORTS - CORPORATE AND COMMUNITY

9.1 Oath or Affirmation of Office by Councillor

Ref: AINT/2024/54652 (ARC24/8009)

170/24

RESOLVED

That all Councillors take an oath or affirmation of office, as required by section 233A of the *Local Government Act 1993*

That it be noted that the following Councillors took the Oath of Office, before the General Manager, prior to the first Extraordinary Meeting of the new Council, on 9 October 2024:

- Cr Samuel Coupland
- Cr Paul Gaddes
- Cr Eli Imad
- Cr Susan McMichael
- Cr Todd Redwood
- Cr Rob Taber

That it be noted that the following Councillors took the Affirmation of Office, before the General Manager, prior to the first Extraordinary Meeting of the new Council, on 9 October 2024:

- Cr Kay Endres
- Cr Dorothy Robinson
- Cr Bradley Widders

Moved Cr Widders

Seconded Cr McMichael

The Motion on being put to the vote was CARRIED unanimously.

9.2 Election of the Mayor and Deputy Mayor

Ref: AINT/2024/54649 (ARC24/8009)

171/24

RESOLVED

That Council

- a. Resolve the ballot be by open voting.
- b. The General Manager, as Returning Officer, call for nominations for the election of Mayor for the period of 9 September 2024 to September 2026.

The General Manager, acting as Returning Officer, called for nominations for the office of Mayor for 9 October 2024 to September 2026. There was one nomination received, that of Cr Coupland.

The Returning Officer declared Cr Coupland elected as the Mayor, uncontested, for the 2024-2026 term.

- c. The Mayor called for nominations for the election of Deputy for the period of 9 September 2024 to September 2026.

The Mayor called for nominations for the office of Deputy Mayor 9 October 2024 to September 2026. There was one nomination received, that of Cr Redwood.

The Mayor declared Cr Redwood elected as Deputy Mayor, uncontested, for the 2024-2026 term.

Moved Cr Gaddes

Seconded Cr Redwood

The Motion on being put to the vote was CARRIED unanimously.

9.3 Delegation of Authority to the General Manager

Ref: AINT/2024/54648 (ARC24/8009)

172/24

RESOLVED

That Council delegate the functions to the General Manager as described in the Instrument of Delegation attached to this Report, pursuant to Section 377 of the *Local Government Act 1993*.

Moved Cr Gaddes

Seconded Cr McMichael

The Motion on being put to the vote was CARRIED unanimously.

9.4 Delegation of Authority of the Mayor

Ref: AINT/2024/54647 (ARC24/8009)

173/24

RESOLVED

That Council delegate the functions to the Mayor as described in the Instrument of Delegation attached to this Report.

Moved Cr Redwood

Seconded Cr Widders

The Motion on being put to the vote was CARRIED unanimously.

9.5 Casual Vacancy in the Office of Councillor

Ref: AINT/2024/54646 (ARC24/8009)

174/24

RESOLVED

That Council pursuant to section 291A(1)(b) of the *Local Government Act 1993* (the Act) declares that casual vacancies occurring in the office of a Councillor within 18 months after the last ordinary election of councillors for the Council on 14 September 2024 are to be filled by a countback of votes cast at that election for the office in accordance with section 291A of the Act and directs the General Manager to notify the election manager of the Council's decision within 7 days of the decision.

Moved Cr Robinson

Seconded Cr Redwood

The Motion on being put to the vote was CARRIED unanimously.

10. REPORTS - ASSETS AND SERVICES

Nil.

11. NOTICES OF MOTION

Nil.

12. COMMITTEE REPORTS

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13. QUESTIONS FOR WHICH NOTICE HAS BEEN GIVEN

Nil.

There being no further business the Mayor declared the meeting closed at 4:24pm.