



ORDINARY MEETING OF COUNCIL

Held on

Wednesday, 22 February 2023
4pm

at

Armidale Council Chambers

PRESENT: Councillor Sam Coupland (Mayor), Councillor Todd Redwood (Deputy Mayor), Councillor Paul Gaddes, Councillor Jon Galletly, Councillor Susan McMichael (via Zoom), Councillor Steven Mepham, Councillor Debra O'Brien, Councillor Margaret O'Connor, Councillor Paul Packham, Councillor Dorothy Robinson and Councillor Bradley Widders (via Zoom).

IN ATTENDANCE: Mr James Roncon (General Manager), Mr Darren Schaefer (Chief Officer Corporate and Community), Mr Daniel Boyce (Chief Officer Planning and Activation), Mr Alex Manners (Chief Officer Assets and Services), Ms Annie Harris (Executive Manager People and Culture), Ms Ann Newsome (Chief Financial Officer), Ms Michaela Giandomenico (Executive Officer) and Ms Melissa Hout (Executive Officer).

MINUTES

Index

1.	CIVIC AFFIRMATION AND ACKNOWLEDGEMENT OF COUNTRY	
2.	STATEMENT IN RELATION TO LIVE STREAMING OF COUNCIL MEETINGS	
3.	APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS	
4.	DISCLOSURES OF INTEREST	
5.	CONFIRMATION OF MINUTES	
5.1	Minutes of Previous Meeting held 14 December 2022	3
5.2	Minutes of Extraordinary Council Meeting held 30 January 2023	3
6.	MAYORAL MINUTE	
6.1	Mayoral Minute - Recognising the Achievements of Richard Deakin OAM with Keys to the City.....	4
7.	REPORTS - GENERAL MANAGER'S OFFICE	
7.1	Council Actions Report January 2022 - January 2023	4
8.	REPORTS - FINANCE	
8.1	2022-23 Second Quarter Budget Review.....	5
8.2	Cash and Investment Report 31 January 2023	5
8.3	Cash and Investment Report 31 December 2022	6
9.	REPORTS - PLANNING AND ACTIVATION	
10.	REPORTS - CORPORATE AND COMMUNITY	
10.1	Child Safe Organisational Standards and Action Plan.....	6
10.2	Recommendation for Cafe Tenant Armidale Airport.....	7
11.	REPORTS - ASSETS AND SERVICES	
12.	NOTICES OF MOTION	
13.	COMMITTEE REPORTS	
13.1	Traffic Advisory Committee - Minutes of the meeting held 6 December 2023	8
13.2	Aboriginal Advisory Committee Minutes of Previous Meetings held 15 September 2022 and 15 November 2022	9
13.3	Traffic Advisory Committee - Minutes of the meeting held 7 February 2023.....	9
14.	QUESTIONS FOR WHICH NOTICE HAS BEEN GIVEN	

1. **CIVIC AFFIRMATION AND ACKNOWLEDGEMENT OF COUNTRY**
Cr O'Brien delivered the Civic Affirmation and Cr Redwood delivered the Acknowledgment of Country.
2. **STATEMENT IN RELATION TO LIVE STREAMING OF COUNCIL MEETINGS**
The General Manager delivered the statement.
3. **APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS**
Nil.
4. **DISCLOSURES OF INTEREST**

Name	Item	Nature of Interest	Reason/Intended Action
Clr Packham	10.2	<input checked="" type="checkbox"/> Pecuniary <input type="checkbox"/> Non Pecuniary – Significant Conflict <input type="checkbox"/> Non Pecuniary – Non Significant Conflict	Reason: participant in the EOI issued by Council as a supplier in the commercial terms of the recommended party linked to the award of the EOI. Intended action: Leave Chamber

5. **CONFIRMATION OF MINUTES**

5.1 **Minutes of Previous Meeting held 14 December 2022**

Ref: AINT/2023/00921 (ARC16/0001-8)

2/23

RESOLVED

That the Minutes of the Ordinary Council meeting held on 14 December 2022 be taken as read and accepted as a true record of the meeting.

Moved Cr Redwood Seconded Cr Mepham

The Motion on being put to the vote was CARRIED unanimously.

5.2 **Minutes of Extraordinary Council Meeting held 30 January 2023**

Ref: AINT/2023/03003 (ARC16/0001-8)

3/23

RESOLVED

That the Minutes of the Extraordinary Council meeting held on 30 January 2023 be taken as read and accepted as a true record of the meeting.

Moved Cr Redwood Seconded Cr Mepham

The Motion on being put to the vote was CARRIED unanimously.

6. MAYORAL MINUTE

**6.1 Mayoral Minute - Recognising the Achievements of Richard Deakin OAM with
Keys to the City** *Ref: AINT/2023/02928 (ARC16/0025-7)*

4/23

RESOLVED

That the Mayoral Minute be withdrawn and presented at a future meeting.

Moved Cr Coupland Seconded Cr Redwood

The Withdrawal on being put to the vote was CARRIED unanimously.

7. REPORTS - GENERAL MANAGER'S OFFICE

7.1 Council Actions Report January 2022 - January 2023

Ref: AINT/2023/02989 (ARC16/0001-8)

5/23

RESOLVED

That Council notes the report summarising the actions taken on the resolutions of Council.

Moved Cr Robinson Seconded Cr O'Connor

The Motion on being put to the vote was CARRIED unanimously.

8. REPORTS - FINANCE

8.1 2022-23 Second Quarter Budget Review

Ref: AINT/2023/02434 (ARC20/4361)

6/23

RESOLVED

That Council:

- a. Note the 2022-2023 Second Quarter Budget Review.
- b. Note the proposed revised 2022-2023 budget produces an unrestricted cash forecast of \$4.993 million
- c. Note the proposed revised 2022-2023 operating surplus/ (deficit) budget as per table below:

Fund	Operating Surplus / (Deficit) ('000)	Operating Surplus / (Deficit) ('000)	Operating Surplus / (Deficit) ('000)
	ORIGINAL	QBR 1	QBR 2
General	(\$3,193)	(\$4,708)	(\$4,899)
Water	\$1,285	\$1,632	\$1,637
Sewerage	\$912	\$1,739	\$1,765
Consolidated Result	(\$996)	(\$1,337)	(\$1,496)

- d. Resolve to adopt the amendments in the 2022/23 budget in accordance with the Quarterly Budget Review Statement for the period 1 October 2022 to 31 December 2022 tabled in the attachments.

Moved Cr Robinson

Seconded Cr Gaddes

The Motion on being put to the vote was CARRIED unanimously.

8.2 Cash and Investment Report 31 January 2023

Ref: AINT/2023/02721 (ARC20/4311)

7/23

RESOLVED

That Council note the Cash and Investment Report for January 2023.

Moved Cr Redwood

Seconded Cr Galletly

The Motion on being put to the vote was CARRIED unanimously.

8.3 Cash and Investment Report 31 December 2022 *Ref: AINT/2023/00423 (ARC20/4311)*

8/23

RESOLVED

That Council note the Cash and Investment Report for December 2022.

Moved Cr Redwood

Seconded Cr Galletly

The Motion on being put to the vote was CARRIED unanimously.

9. REPORTS - PLANNING AND ACTIVATION

Nil.

10. REPORTS - CORPORATE AND COMMUNITY

10.1 Child Safe Organisational Standards and Action Plan *Ref: AINT/2023/02735 (ARC22/5007)*

9/23

RESOLVED

That Council:

- a. Endorse the Child Safe Action Plan for review by the Children's Guardian and any feedback received from the Children's Guardian be incorporated into the plan.
- b. Once approved by the Children's Guardian, the Child Safe Action Plan is implemented across Council.

Moved Cr Robinson

Seconded Cr O'Brien

The Motion on being put to the vote was CARRIED unanimously.

Cr Paul Packham left the meeting, the time being 04:19 PM

10/23

10.2 Recommendation for Cafe Tenant Armidale Airport *Ref: AINT/2022/49480 (ARC17/1679)*

RESOLVED

That Council:

- a. note the independent process that has been undertaken to select a tenant, by the Professionals Real Estate Armidale, including, developing and running the EOI, marketing, evaluation and selection.
- b. endorse the preferred proponent as Tattersalls as a result of the EOI process.
- c. note that any unbudgeted capital expenditure to ready the space will be made via adjustments in the Quarterly Budget Review process.
- d. note that the tenant will have the option to transfer their liquor licence operation to the café to serve alcohol

Moved Cr Gaddes

Seconded Cr Galletly

DIVISION The result being:-

FOR: Crs S Coupland, P Gaddes, J Galletly, S McMichael, D O'Brien, M O'Connor, T Redwood, D Robinson and B Widders

AGAINST: Crs S Mepham

The Motion on being put to the vote was CARRIED.

Cr Paul Packham returned to the meeting, the time being 04:29 PM

11. REPORTS - ASSETS AND SERVICES

Nil.

12. NOTICES OF MOTION

Nil.

13. COMMITTEE REPORTS

13.1 Traffic Advisory Committee - Minutes of the meeting held 6 December 2023

Ref: AINT/2023/02266 (ARC16/0168-8)

11/23

RESOLVED

That in relation to the report "Armidale Regional Council Traffic Advisory Committee Minutes – 6 December 2022", that Council:

- a. Note that approval was granted for the temporary road closure of Canambe Street between Dumaresq and Kirkwood Street for the 20, 21 & 22 January 2023, for the Annual Armidale Camp draft.
- b. Note that the committee endorsed the road closure of Bradley St, Guyra between Ollera St and McKenzie St on Saturday the 21 January 2023 for the annual Guyra Lamb and Potato Festival.
- c. Endorse the extension to the No Stopping zone on the western side of Miller Street to the northern boundary of the property at 159 – 161 Miller Street (Paperware Distributors), Armidale.
- d. That Council deny the request for the provision of a 10m No Stopping zone in Gordon Street west of Arundel Drive and 50m in Arundel Drive north of Gordon Street, Armidale.
- e. That Council endorse the provision of a 12m No Stopping zone in Barney Street west of Taylor Street and 25m in Taylor Street north of Barney Street, Armidale.

Officers Note: On the 23 December 2022 GHD updated their previous recommendation for the load limit assessments along the Kempsey-Armidale. TAC was provided a copy of the information from GHD and the below recommendations reflect the new assessment that endorses the load limit be raised from 4.3 tonne to 10 tonne.

- f. Note and endorse the weight limits and restrictions which apply to the Kempsey Road for the life of the recovery works project as supported by expert geotechnical advice. These are:
 - I. The Kempsey Road will continue to remain closed to the general public until further notice due to landslides and unstable road pavements from recent rainfall events.
 - II. Access to Kempsey Road is provided to authorised vehicles only including local residents for essential travel, emergency and essential services, and Council authorised vehicles supporting construction activities only. Access is to be restricted to outside construction schedules and or hours of work.
 - III. A weight limit restriction of 10 tonnes be applied to the road with the exception of inducted and authorised access under managed conditions which allows vehicles with weights up to 20 tonnes GVM.
 - IV. A vehicle length restriction of 12.5m be applied for the road. Vehicles (including their trailers) with a length greater than 12.5m will not be able to traverse the Kempsey road.
 - V. Implement a full road closure when in excess of 50mm of rainfall occurs within any 12-hour period and only re-open the road following a full onsite inspection of the road to assess the ground conditions and the existing or any new slips,

and;

- VI. Note that weight limits and access restrictions including supporting signage are to be revised from time to time as conditions of the road change and construction activities allow following supporting geotechnical advice.

Moved Cr McMichael

Seconded Cr O'Brien

The Motion on being put to the vote was CARRIED unanimously.

13.2 Aboriginal Advisory Committee Minutes of Previous Meetings held 15

September 2022 and 15 November 2022

Ref: AINT/2023/02378 (ARC16/0605)

12/23

RESOLVED

That the Minutes of the Aboriginal Advisory Committee meetings held on 15 September 2022 and 15 November 2022 be noted.

Moved Cr O'Brien

Seconded Cr O'Connor

The Motion on being put to the vote was CARRIED unanimously.

13.3 Traffic Advisory Committee - Minutes of the meeting held 7 February 2023

Ref: AINT/2023/02929 (ARC16/0168-8)

13/23

RESOLVED

That in relation to the report "Armidale Regional Council Traffic Advisory Committee Minutes – 7 February 2023", that Council:

- a. Endorse the holding of the Legacy Centenary Torch Relay and the closure of Faulkner Street between Moore Street and Dumaresq Street, Armidale on the 2 July 2023;
- b. Endorse the use of the Armidale local roads for the Charity Ride for Back Track Youth Works to be held from 2 April 2023 to 4 April 2023 inclusive;
- c. Endorse the road closure of Faulkner Street between Dumaresq Street and Kirkwood Street, Armidale for the Culture Festival 2023, to be held on 10 March 2023;
- d. Note the Traffic Management Plans for the Tour De Rocks event and:
 - i. Endorse the temporary closure of Dangar Street between Dumaresq and Kirkwood Streets, Armidale, for the commencement of the Tour de Rocks 2023 from 6am to 9am on Thursday 20 April 2023;
 - ii. Endorse the Special Event Transport Management Plan for the staging along Route 1 of the Tour de Rocks on Thursday 20 April 2023, for the occupation and usage of Armidale Regional Council Local Government Area (LGA) local roads only, pending approval for the use of local roads within the LGA of Kempsey Council, and of any regional classified roads from TfNSW, and any further recommendations from NSW Police;
 - iii. Endorse the Special Event Transport Management Plan for the staging along Route 2 of the Tour de Rocks from Thursday 20 April to 22 April 2023, for the occupation and usage of Armidale LGA local roads being: Day 1 starts at 6am at Civic Park and ends at Wollomombi, 36 km East of Armidale. Day 2 of the ride commences at Wollomombi at 8am and ends at the Guyra Showground, 85 km North West of Wollomombi. The final day of the ride commences at Guyra Showground at 6am and ends at Sport UNE

Armidale, and pending approval of any regional classified roads from TfNSW, and any further recommendations from NSW Police; and

- e. Endorse the provision of “KEEP CLEAR” pavement marking in front of the driveway of the SES, at 203 Mann Street, Armidale.

Moved Cr McMichael

Seconded Cr O'Brien

The Motion on being put to the vote was CARRIED unanimously.

14. QUESTIONS FOR WHICH NOTICE HAS BEEN GIVEN

Nil.

There being no further business the Mayor declared the meeting closed at 4:35pm.