



ORDINARY MEETING OF COUNCIL

Held on

Wednesday, 22 November 2023
4pm

at

Armidale Council Chambers

PRESENT: Councillor Sam Coupland (Mayor), Councillor Todd Redwood (Deputy Mayor), Councillor Paul Gaddes, Councillor Jon Galletly, Councillor Susan McMichael (via Zoom), Councillor Steven Mephram, Councillor Margaret O'Connor, Councillor Paul Packham, Councillor Dorothy Robinson and Councillor Bradley Widders.

IN ATTENDANCE: Mr James Roncon (General Manager), Mr Darren Schaefer (Chief Officer Corporate and Community), Mr Daniel Boyce (Chief Officer Planning and Activation), Mr Alex Manners (Chief Officer Assets and Services), Ms Ann Newsome (Chief Financial Officer), Ms Simone Mooketsi (Manager Governance and Strategy), Ms Michaela Giandomenico (Executive Officer) and Ms Melissa Hault (Executive Officer).

MINUTES

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1. **CIVIC AFFIRMATION AND ACKNOWLEDGEMENT OF COUNTRY**
Cr Widders delivered the Civic Affirmation and Cr Redwood delivered the Acknowledgement of Country.
2. **STATEMENT IN RELATION TO LIVE STREAMING OF COUNCIL MEETINGS**
The General Manager delivered the statement.
3. **APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS**
Apology received from Councillor O'Brien.
4. **DISCLOSURES OF INTEREST**

Name	Item	Nature of Interest	Reason/Intended Action
Clr Widders	9.1	<input type="checkbox"/> Pecuniary <input checked="" type="checkbox"/> Non Pecuniary – Significant Conflict <input type="checkbox"/> Non Pecuniary – Non Significant Conflict	Reason: Working for the Office of Energy and Climate Change who have had input in the Project30 Intended action: Remain in the Chamber

5. **CONFIRMATION OF MINUTES**
 - 5.1 **Minutes of Previous Meeting held 25 October 2023**
Ref: AINT/2023/28951 (ARC16/0001-8)

159/23

RESOLVED

That the Minutes of the Ordinary Council meeting held on 25 October 2023 be taken as read and accepted as a true record of the meeting.

Moved Cr Gaddes Seconded Cr Mepham

The Motion on being put to the vote was CARRIED unanimously.

6. **MAYORAL MINUTE**
Nil

7. REPORTS - GENERAL MANAGER'S OFFICE

7.1 Council Actions Report January 2022 - October 2023

Ref: AINT/2023/28954 (ARC16/0001-8)

160/23

RESOLVED

That Council notes the report summarising the actions taken on the resolutions of Council.

Moved Cr Widders

Seconded Cr Redwood

The Motion on being put to the vote was CARRIED unanimously.

8. REPORTS - FINANCE

Nil

9. REPORTS - PLANNING AND ACTIVATION

9.1 Project Zero30 - Greenhouse Gas Account for Armidale Region

Ref: AINT/2023/29185 (ARC19/3503)

161/23

RESOLVED

That Council:

- a. note the report on the Armidale Regional Local Government Area (LGA) Greenhouse Gas Account from the Project Zero30 Board;
- b. workshop proposed actions to increase abatement within the Armidale Regional LGA;
- c. receive a further report at a future Ordinary Council Meeting proposing actions to increase the abatement within the Armidale Regional LGA.

Moved Cr Redwood

Seconded Cr Galletly

The Motion on being put to the vote was CARRIED unanimously.

10. REPORTS - CORPORATE AND COMMUNITY

10.1 Code of Conduct Complaint Statistics

Ref: AINT/2023/24955 (ARC23/6215)

162/23

RESOLVED

That Council:

- a. Receive and note the annual Code of Conduct Statistics for reporting period 1 September 2022 – 31 August 2023.
- b. Submit the endorsed data to the Office of Local Government via the Office of Local Government online council portal before 31 December 2023.

Moved Cr Galletly

Seconded Cr Gaddes

The Motion on being put to the vote was CARRIED unanimously.

Councillor O'Connor joined the meeting at 4:16pm

10.2 Customer Service Promise - Draft for Public Exhibition

Ref: AINT/2023/28556 (ARC17/2008)

163/23

RESOLVED

That Council:

- a. Endorse the Customer Service Promise for public exhibition for a period not less than 28 days; and
- b. Receive a further report at the conclusion of the exhibition period.

Moved Cr Robinson

Seconded Cr Redwood

The Motion on being put to the vote was CARRIED unanimously.

10.3 Review of ARIC Charter

Ref: AINT/2023/29533 (ARC23/5778)

164/23

RESOLVED

That Council

- a. Notes the changes made to the Charter as per the resolution of 25 October 2023 meeting of Council;
- b. Adopt the attached Terms of Reference for Council's Audit Risk and Improvement Committee; and
- c. Notes the recruitment of the ARIC members for the term commencing January 2024 will commence upon adoption of the Terms of Reference.

Moved Cr Packham

Seconded Cr O'Connor

DIVISION The result being:-

FOR: Crs S Coupland, P Gaddes, S McMichael, S Mephram, M O'Connor, P Packham, T Redwood, D Robinson and B Widders

AGAINST: Cr J Galletly

The Mayor declared the vote CARRIED.

11. REPORTS - ASSETS AND SERVICES

11.1 Fee Waive Request for the closure of Canambe Street

Ref: AINT/2023/27349 (ARC16/0168-8)

165/23

RESOLVED

Council facilitate the requested fee waiver via internal funding pools available for such requests.

Moved Cr Galletly

Seconded Cr O'Connor

DIVISION The result being:-

FOR: Crs S Coupland, P Gaddes, J Galletly, S McMichael, M O'Connor, T Redwood and
D Robinson

AGAINST: Crs S Mepham, P Packham and B Widders

The Mayor declared the vote CARRIED.

12. NOTICES OF MOTION

Nil

13. COMMITTEE REPORTS

NIL

14. QUESTIONS FOR WHICH NOTICE HAS BEEN GIVEN

Nil

There being no further business the Mayor declared the meeting closed at 4:30pm.